

FIRST QUARTER REPORT

2019/2020



MAKHUDUTHAMAGA
LOCAL
MUNICIPALITY

Mmogo re somela diphetogo! | Together working for change!

No. 01 Groblersdal Road, Jane Furse

PART 1: GENERAL INFORMATION

1.1 VISION, MISSION AND VALUES

1.1.1 VISION

To be a catalyst of integrated community driven service delivery

1.1.2 MISSION

- To strive towards service excellence
- To enhance robust community based planning
- To ensure efficient and effective consultation and communication with all municipal stakeholders

1.1.3 VALUES

- High standard of professional ethics
- Consultation
- Service standards
- Access
- Courtesy
- Information
- Openness and transparency
- Redress
- Value for money

EXECUTIVE PERFORMANCE SUMMARY

- a) Chapter 6 of the Local Government: Municipal Systems Act, 2000 (Act No. 32 of 2000), requires local government to:
- i. Develop a performance management system;
 - ii. Set targets, monitor and review performance based on indicators linked to the IDP;
 - iii. Publish annual report on performance management for the Councillors, staff, the public and other spheres of government;
 - iv. Incorporate and report on a set of general indicators prescribed nationally by the minister responsible for local government;
 - v. Conduct an internal audit on performance before the reports are tabled;
 - vi. Have the annual performance report audited by the Auditor General; and
 - vii. involve the community in setting indicators and targets and reviewing municipal performance.
- b) A municipal performance management system is the primary mechanism to monitor, review and improve the implementation of its IDP and gauge the progress made in achieving the objectives set out in the IDP. Performance management monitors actual performance against set targets and contractual obligations. Effective service delivery relies upon the IDP, efficient utilisation of all resources and the integration of a performance management system across all functions at an organisational level.
- c) Efficient performance reporting result from effective IDP planning. The 2019/20 1st quarter performance report has been prepared in line with the Performance Management Framework, approved SDBIP, approved Budget and the IDP for 2019/20 as well as the applicable legislative requirements of the Municipal Finance Management Act (MFMA).
- d) The 2019/20 1st quarter performance report therefore reports performance against the quarterly revenue and expenditure projections, service delivery targets and indicators.

The municipality had **89** targets for the 1st quarter and managed to achieve **71** targets which is **80%** percent of the total quarterly targets. The following table shows the summary of the quarterly targets.

| KPA | Strategic Objective | Total Number of quarterly targets | Total Number of achieved targets | Number of not achieved targets | Performance percentage |
|-------------------------------|---|-----------------------------------|----------------------------------|--------------------------------|------------------------|
| KPA1: SPATIAL RATIONALE | To ensure acquisition and sustainable use of land and promote growth and development | 03 | 03 | 0 | 100% |
| KPA: 2 BASIC SERVICE DELIVERY | To reduce infrastructure and service backlogs in order to improve quality of life of the community by providing them with | 16 | 14 | 02 | 87% |

| | | | | | |
|---|--|-----------|-----------|-----------|-------------|
| | roads & storm water, bridges electricity and housing | | | | |
| KPA 3: LOCAL ECONOMIC DEVELOPMENT (LED) | To create and manage an environment that will develop, stimulate and strengthen local economic growth | 1 | 1 | 0 | 100% |
| KPA 4: FINANCIAL VIABILITY | Strategic objective: To provide sound and sustainable management of the financial affairs of Makhuduthamaga Local Municipality. | 13 | 10 | 03 | 77% |
| KPA 5: Good governance and public participation | To promote good governance, public participation, accountability, transparency, effectiveness and efficiency. | 24 | 19 | 05 | 79% |
| KPA 6: MUNICIPAL TRANSFORMATION AND ORGANISATIONAL DEVELOPMENT | Improve Internal and External operation of the municipality and its stakeholders | 32 | 24 | 08 | 73% |
| TOTAL | | 89 | 71 | 18 | 80% |

The below table shows the comparative of 1st quarter performance report of 2018/2019 and current 1st quarter performance 2019/2020. In overall there is an improvement, although declined on KPA 4 and 5.

| Key Performance Areas | No. of targets 1st quarter 2019/20 | No. of targets 1st quarter 2018/19 | No of achieved target 2019/20 | No. of achieved targets 1st quarter 2018/2019 | No. of Not Achieved 2019/20 | No of not achieved targets 1st quarter 2018/19 | % performance 2019/20 | % performance percentage 1st quarter 2018/19 | Status |
|------------------------------|--|--|--------------------------------------|---|------------------------------------|--|------------------------------|--|---------------|
| KPA 1 | 03 | 10 | 03 | 1 | 0 | 9 | 100% | 10% | Improved |
| KPA:2 | 16 | 17 | 14 | 13 | 2 | 4 | 87% | 76% | Improved |
| KPA 3 | 1 | 3 | 1 | 3 | 0 | 0 | 100% | 100% | Same |
| KPA:4 | 13 | 11 | 10 | 10 | 3 | 1 | 77% | 91% | Declined |
| KPA5 | 24 | 21 | 19 | 17 | 5 | 4 | 79% | 81% | Declined |
| KPA 6 | 32 | 21 | 24 | 12 | 8 | 9 | 75% | 57% | Improve |
| Total | 89 | 83 | 71 | 56 | 18 | 27 | 80% | 67% | Improv |

PART 2: FINANCIAL INFORMATION

The Municipality's total budgeted revenue for the 2019/20 financial year amounts to **R 427 204 789.13** which is made of **R 94 311 789.13** from own sources of revenue and **R 332 893 000.00** from government grants.

The total actual revenue to date is **R 143 231 894.43** which makes about **86%** of the total budgeted revenue to-date to the amount of **R 167 250 581.84**. The overall total expenditure to-date amounts to **R 99 328 939.86** which reflects about **79%** of the total to-date expenditure budget amount of **R 126 471 388.08** as at **30 September 2019**.

BUDGETED EXPENDITURE AND ACTUAL EXPENDITURE TO DATE

The Municipality's total budgeted expenditure for the 2019/20 financial year amounts to R 427 040 053.39 which is made of operational expenditure to the amount of R 337 027 359.39 and capital expenditure to the amount of R 90 012 694.

The actual expenditure amounts to R 29 309 330.82 for the month of September 2019 and to-date actual expenditure amounts to R 97 832 301.34 for the 2019/20 financial year.

The total expenditure for the month of September 2019 to the amount of R 29 745 689.90 consists of operational expenses to the amount of R 29 309 330.82 and capital expenditure to the amount of R 436 359.11. The overall total expenditure to-date amounts to R 99 328 939.86 which reflects about 79% of the total to-date expenditure budget amount of R 126 471 388.08 as at 30 September 2019. The municipality has under spent by 21% as at the end of the first quarter for the 2019/20 financial year.

EXPENDITURE AND VARIANCE ANALYSIS

The municipality has budgeted to spend R 126 471 388.08 as at 30 September 2019 and managed to spend R 99 328 939.8

For the detailed report refer to Budget and treasury quarterly report

PART 3: PERFORMANCE INFORMATION

KPA 1: SPATIAL RATIONALE

Strategic Objective: To ensure acquisition and sustainable use of land and promote growth and development

| Total Number of Quarterly targets. | Total Number of Achieved targets. | Number of Not Achieved targets. | Performance Percentage |
|------------------------------------|-----------------------------------|---------------------------------|------------------------|
| 03 | 03 | 0 | 100% |

| IDP Ref No. | Directorate | Project | Measurable Objective | Key Performance Indicator. | Baseline | Annual Target 2019/2020 | 2019/2020 1 st Quarterly Performance. | | | | Means of verification | Annual Budget 2019/2020 ('R000') | Expenditure 2019/2020 ('000') |
|-------------|-------------|--|---|------------------------------|--------------------------------------|-------------------------|--|---------------------------------|-------------------------|------------|-----------------------|----------------------------------|-------------------------------|
| | | | | | | | 1 st Quarter | 1 st Quarter Actual. | Achieve / Not Achieved. | Challenges | | | |
| SR01 | EDP | Land acquisition | To secure land for coordinated spatial development. | No. of ha acquired | 227 ha acquired | 200ha | 0 | N/A | N/A | N/A | N/A | N/A | N/A |
| | | Land Survey | To alienate Municipal Land | No. of ha to be surveyed | 0 | 50ha | 0 | N/A | N/A | N/A | N/A | N/A | N/A |
| SR02 | EDP | Spatial planning (demarcation of site) | To promote proper and efficient planning practice | No. of Settlement demarcated | 01(Ga Mailla demarcation of sites) | 1 | 0 | N/A | N/A | N/A | N/A | N/A | N/A |
| SR03 | EDP | GIS implementation and support | To ensure functional and effective GIS | No. of GIS software updated | Live GIS system | 3 | 0 | N/A | N/A | N/A | N/A | N/A | N/A |
| | | | | No. of GIS databases updated | Live GIS system | 1 | 0 | N/A | N/A | N/A | N/A | N/A | N/A |

| DP Ref No. | Directorate | Project | Measurable Objective | Key Performance Indicator. | Baseline | Annual Target 2019/2020 | 2019/2020 1st Quarterly Performance. | | | Means of verification | Annual Budget 2019/2020 ('R000') | Expenditure 2019/2020 ('000') |
|------------|-------------|---|--|--|----------------------------------|-------------------------|--------------------------------------|---------------------|-------------------------|-----------------------|----------------------------------|-------------------------------|
| | | | | | | | 1st Quarter | 1st Quarter Actual. | Achieve / Not Achieved. | | | |
| | | | | No. of GIS applications updated | Live GIS system | 5 | 5 | 5 | Achieved | None | None | R 0.00 |
| SR04 | EDP | Development of precinct plans at Glen Cove | To promote growth and development in nodal areas. | No. of Precinct plans developed | Approved budget | 1 | 0 | N/A | N/A | N/A | N/A | N/A |
| SR05 | EDP | Implementation of Land Use Management System (LUMS) | To ensure effective land use management | No. of workshops held. | 1 LUMS workshop | 16 | 4 | 4 | Achieved | None | None | R 0.00 |
| | | | | No. of LUS approved. | Draft Land Use Schemes | 1 | 0 | N/A | N/A | N/A | N/A | N/A |
| | | | | No. of SPLUM-by-law submitted for promulgation | New Indicator. | 1 | 1 | 1 | Achieved | None | None | R 0.00 |
| SR05 | EDP | Development of building control By-Law | To promote proper and efficient enforcement of NBRBS Act on building practices | No. of building control By-Law Developed and approved. | Approved Building Control Policy | 1 | 0 | N/A | N/A | N/A | N/A | N/A |
| Total | | | | | | | | | | | | R 4 500 |
| | | | | | | | | | | | | R 0.00 |

KPA 2: BASIC SERVICE DELIVERY AND INFRASTRUCTURE DEVELOPMENT

Strategic Objective: To reduce infrastructure and service backlogs in order to improve quality of life of the community by providing them with roads & storm water, bridges electricity and housing

| Total Number of Quarterly targets. | Total Number of Achieved targets. | Number of Not Achieved targets. | Performance Percentage |
|------------------------------------|-----------------------------------|---------------------------------|------------------------|
| 16 | 14 | 2 | 87% |

| DP Ref No. | Directorate | Project | Measurable Objective | Key Performance Indicator. | Baseline | Annual Target 2019/2020 | 2019/2020 1st Quarterly Performance. | | | | Means of verification | Annual Budget 2019/2020 ('R000') | Expenditure. ('R000') |
|------------|-------------------------|---|--|---|---|-------------------------|--------------------------------------|--|-------------------------|-------------|--|----------------------------------|-----------------------|
| | | | | | | | 1 st Quarter | 1 st Quarter Actual | Achieved/ Not Achieved. | Challenges. | | | |
| S01 | Infrastructure Services | Construction of Makgwabe to Mphane Access Road (10km) – Phase 2 | To improve accessibility of villages within Makhudutha maga. | Percentage (%) progress for Construction of Makgwabe to Mphane Access Road (10km) – Phase 2 | Contractor Completed earthworks and pavement layers for 5km road. | 100% | 75% | 95% of Progress . Concrete works and road marking in progress . | None | None | Progress report/ completion on certificate | R 11 709 | R5 656 |
| S02 | Infrastructure Services | Construction of Ga Mampane access road Phase 4 (5km) | To improve accessibility of villages within Makhudutha maga | Percentage (%) progress for Construction of Ga Mampane access road Phase 4 | Contractor finished site establishment. | 100% | 25% | 45% of Progress . Site Camp in progress , Alternative road complete and 3700m in box cutting | None | None | Progress report/ completion on certificate | R23 270 | R 1 930 |

| IP of D. | Directorate | Project | Measurable Objective | Key Performance Indicator. | Baseline | Annual Target 2019/2020 | 2019/2020 1st Quarterly Performance. | | | | | Annual Budget 2019/2020 ('R000') | Expenditure. ('R000') |
|----------------|-------------------------|--|--|--|---------------|-------------------------|--------------------------------------|--------------------------------|-------------------------|-------------|-----------------|----------------------------------|-----------------------|
| | | | | | | | 1 st Quarter | 1 st Quarter Actual | Achieved/ Not Achieved. | Challenges. | Remedial Action | | |
| S03 | Infrastructure Services | Construction of Marishane and Phahla Internal Streets (4.2km) | To improve accessibility within Makhudutha maga | Percentage (%) progress for the Construction of Marishane Phahla Internal Street | Design Report | 100% | 0% | N/A | N/A | N/A | N/A | N/A | N/A |
| S04 | Infrastructure Services | Construction of Matulaneng Access Bridge | To improve accessibility within Makhudutha maga | Percentage (%) progress for the Construction of Matulaneng Access Bridge | Design Report | 100% | 0% | N/A | N/A | N/A | N/A | N/A | N/A |
| S05 | Infrastructure Services | Construction of Stocking internal street (5.3km) | To improve accessibility within Makhudutha maga | Percentage (%) progress for the Construction of Stocking internal street (5.3km) | Design Report | 100% | 0% | N/A | N/A | N/A | N/A | N/A | N/A |
| S06 | Infrastructure Services | Construction of road from Mashabela Tribal office to Machacha (10km) | To improve accessibility within villages within Makhudutha | Percentage (%) progress for Construction of road from | Design Report | 50% | 0% | N/A | N/A | N/A | N/A | N/A | N/A |

| JP Ref O. | Directorate | Project | Measurable Objective | Key Performance Indicator. | Baseline | Annual Target 2019/2020 | 2019/2020 1st Quarterly Performance. | | | | | Annual Budget 2019/2020 ('R000') | Expenditure. ('R000') | |
|-----------|-------------------------|---|---|---|----------------------|-------------------------|--------------------------------------|--------------------------------|-------------------------|-------------|-----------------|----------------------------------|-----------------------|-----------------------|
| | | | | | | | 1 st Quarter | 1 st Quarter Actual | Achieved/ Not Achieved. | Challenges. | Remedial Action | | | Means of verification |
| | | | maga | Mashabela Tribal office to Machacha (5km) | | | | | | | | | | |
| S07 | Infrastructure Services | Construction of road from Mokwete Molepane /Ntoane(10 km) | To improve accessibility of villages within Makhudutha maga | Percentage (%) progress for Construction of road from Mokwete to Molepane /Ntoane(5km) | Design Report | 50% | 0% | N/A | N/A | N/A | N/A | N/A | N/A | N/A |
| S08 | Infrastructure Services | Construction of Rietfontein storm water control | To sustain the life span of the road | Percentage (%) progress for Construction of Rietfontein storm water control | Consultant appointed | 100% | 0% | N/A | N/A | N/A | N/A | N/A | N/A | N/A |
| S09 | Infrastructure Services | sustain of access road from Mailla Mapitsane to Magolego Tribal Office(3.6km) | To improve accessibility of villages within Makhudutha maga | No Designs developed for access road from Mailla Mapitsane to Magolego Tribal Office(3.6km) | 0 | 1 | 0 | N/A | N/A | N/A | N/A | N/A | N/A | N/A |
| S10 | Infrastructure Services | Designs of access road from Glen Cowie Old Post Office Phokwane (7km) | To improve accessibility of villages within Makhudutha | No Designs developed for access road from | 0 | 1 | 0 | N/A | N/A | N/A | N/A | N/A | N/A | N/A |

| DP Ref No. | Directorate | Project | Measurable Objective | Key Performance Indicator. | Baseline | Annual Target 2019/2020 | 2019/2020 1st Quarterly Performance. | | | | | Means of verification | Annual Budget 2019/2020 ('R000') | Expenditure ('R000') |
|------------|-------------------------|---|--|---|--|-------------------------|--------------------------------------|--------------------------------|------------------------|-------------|--------------------|-----------------------|----------------------------------|----------------------|
| | | | | | | | 1 st Quarter | 1 st Quarter Actual | Achieved/Not Achieved. | Challenges. | Remedial Action | | | |
| S011 | Infrastructure Services | Designs of access road from Lobethal to Tisane(3.3km) | To improve accessibility of villages within Makhudutha maga | No Designs developed for access from Lobethal to Tisane(3.3km) | 0 | 1 | 0 | N/A | N/A | N/A | N/A | N/A | N/A | N/A |
| S12 | Infrastructure Services | Construction of Seruleng/Marishan Access Bridge | To improve accessibility of villages within Makhudutha maga | Percentage (%) progress for Construction of Seruleng/Marishan Access Bridge | Design Report | 100% | 0% | N/A | N/A | N/A | N/A | N/A | N/A | N/A |
| S13 | Infrastructure Services | Rehabilitation of access road to Phahla Tribal office (1.5km) | To improve condition of access road to Phahla Tribal office. | Percentage (%) progress for Rehabilitation of access road to Phahla Tribal office | Design Report | 100% | 0% | N/A | N/A | N/A | N/A | N/A | N/A | N/A |
| S14 | Infrastructure Services | Repair and Maintenance of roads, bridges and storm water | To improve lifespan of service delivery infrastructure | Percentage (%) progress of expenditure implementation on budget for Repair and | Developed Maintenance plan for Repair and Maintenance of | 80% | 20% | Achieved | None | None | Maintenance report | R 21 739 | R6 855 | |

| DP Ref No. | Directorate | Project | Measurable Objective | Key Performance Indicator. | Baseline | Annual Target 2019/2020 | 2019/2020 1st Quarterly Performance. | | | | | Means of verification | Annual Budget 2019/2020 ('R000') | Expenditure ('R000') |
|------------|-------------------------|--|--|--|--|-------------------------|--------------------------------------|--|-------------------------|--|--|-----------------------|----------------------------------|----------------------|
| | | | | | | | 1st Quarter | 1st Quarter Actual | Achieved/ Not Achieved. | Challenges. | Remedial Action | | | |
| | | | | | | | | | | | | | | |
| 3515 | Infrastructure Services | Repairs and Maintenance of electricity Infrastructure. | To improve lifespan of service delivery infrastructure | Percentage (%) of expenditure budget implementation of Repairs and Maintenance of electricity infrastructure in terms of (actual expenditure /Total budget x100) | roads, bridges and storm water | 80% | 20% | 10% (actual expenditure /Total budget x100). | Not Achieved | Change of the initial plan to address ad-hoc incidents (Library break in and some emergencies at various municipalities) | Beef-up maintenance team to absorb numerous activities | Maintenance report | R 2 174 | R404 |
| 3516 | Infrastructure Services | Repairs and Maintenance for other assets | To improve lifespan of service delivery assets. | Percentage of implementation expenditure for Repairs and Maintenance | Developed Maintenance plan for Repairs and Maintenance of electricity Infrastructure | 80% | 20% | 20% (actual expenditure /Total budget x100). | Achieved | None | None | Maintenance report | R 2 478 | R601 |

| IP Ref. No. | Directorate | Project | Measurable Objective | Key Performance Indicator. | Baseline | Annual Target 2019/2020 | 2019/2020 1st Quarterly Performance. | | | | | Annual Budget 2019/2020 ('R000') | Expenditure ('R000') |
|-------------|-------------------------|--|---|---|------------------|-------------------------|--------------------------------------|--------------------------------|------------------------|-------------|----------------------|----------------------------------|----------------------|
| | | | | | | | 1 st Quarter | 1 st Quarter Actual | Achieved/Not Achieved. | Challenges. | Remedial Action | | |
| S17 | Infrastructure Services | Job creation through Ward based Expanded Public Works Programme/Projects | To alleviate unemployment and poverty | for other assets in terms of expenditure (actual/Total budget x100). No of jobs created through EPWP | 138 jobs created | 138 | 138 | Achieved | None | None | Employment contracts | R 2 070 | R320 |
| S18 | Infrastructure Services | Construction of Mohlala/ Ngwanatshwane access bridge | To improve accessibility within Makhudutha maga | Percentage (%) progress for the Construction of Mohlala/ Ngwanatshwane Access Bridge | Design Report | 100% | N/A | N/A | N/A | N/A | N/A | N/A | N/A |
| S19 | Infrastructure Services | Free Electricity | To improve the lives of indigent households | No of indigent households provided with FBE | 8102 | 8102 | 8102 | Achieved | None | None | Indigent register | R 4 500 | R 1 303 |
| S20 | Infrastructure Services | Fencing Masemola Facilities and Thusong Centre | To secure Municipal land against illegal occupants. | No of fencing completed | 0 | 2 | N/A | N/A | N/A | N/A | N/A | N/A | N/A |

| DP Ref No. | Directorate | Project | Measurable Objective | Key Performance Indicator. | Baseline | Annual Target 2019/2020 | 2019/2020 1st Quarterly Performance. | | | | | Means of verification | Annual Budget 2019/2020 ('R000') | Expenditure. ('R000') |
|------------|-------------------------|---|--|--|-------------------------------|-------------------------|--------------------------------------|---|--|--|---|-----------------------|----------------------------------|-----------------------|
| | | | | | | | 1 st Quarter | 1 st Quarter Actual | Achieved/ Not Achieved. | Challenges. | Remedial Action | | | |
| ISS21 | Infrastructure Services | Partitioning of New Municipal Offices | To create office space for municipal employees | Percentage (%) progress of partitioning of New Municipal Offices | New building | 100% | 0% | N/A | N/A | N/A | N/A | N/A | N/A | N/A |
| ISS22 | Infrastructure Services | Construction of Weigh bridge at Madibong Land fill site | To enhance Landfill operations | Percentage (%) progress of Construction of Weigh bridge at Madibong Land fill site | Land fill site | 100% | 50% | 70% (layer works completed, Mechanical works in progress) | None | None | Progress report/ Completion Certificate | R 2 300 | R 2 400 | |
| ISS2 | Community Services | Solid waste collection | To promote a healthy and clean environment | No H/H Solid Waste collected | 55 skip bins collected weekly | 750 | 750 | 0 collection (145 ready to be collected) | Community members are not willing to participate in the filling of the forms for data collection | To collect the waste to the blocks that have completed the forms | Collection register | R 2 300 | R 1 000 | |

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| JP Ref No. | Directorate | Project | Measurable Objective | Key Performance Indicator. | Baseline | Annual Target 2019/20 | 2019/2020 1st Quarterly Performance. | | | | | Means of verification | Annual Budget 2019/2020 ('R000') | Expenditure. ('R000') |
|------------|--------------------|---------------------|---|--|---------------------------------|-----------------------|--------------------------------------|--------------------------------|-------------------------|-------------|---|-----------------------|----------------------------------|-----------------------|
| | | | | | | | 1 st Quarter | 1 st Quarter Actual | Achieved/ Not Achieved. | Challenges. | Remedial Action | | | |
| | | | | | | | 100% | 100% | Achieved | None | None | | | |
| S53 | Community Services | Landfill Operation | To comply with minimum license standards | Percentage of waste received and disposed (total waste received /total No. of waste disposed | 100% | 100% | 100% | Achieved | None | None | Disposal register and received register | R 25 800 | R 6 498 | |
| S55 | Community Services | Fencing cemeteries | To protect gravestones from wandering animals | No of Cemeteries fenced. | 05 Cemeteries fenced | 5 | N/A | N/A | N/A | N/A | N/A | N/A | N/A | |
| S56 | Community Services | Environmental care | To promote environmental awareness to communities | No of Environmental awareness and Clean-up campaigns held | 08 campaigns conducted | 4 | 2 | Achieved | None | None | Reports and attendance register | R250 | R0.00 | |
| S57 | Community Services | Library promotions. | To promote the culture of reading and learning | No of Library Awareness Campaign held | 8 awareness campaigns conducted | 8 | 2 | Achieved | None | None | Attendance registers & reports | R 150 | R0 00 | |
| S58 | Community Services | Disaster Management | To provide relief to disaster affected H/H | Percentage (%) Disaster relief provided. (Disaster cases attended /total number of | Draft disaster management plan | 100% | 100% | Achieved | None | None | Completed assessment forms | R 2 000 | R 425 | |

| IP Ref. No. | Directorate | Project | Measurable Objective | Key Performance Indicator. | Baseline | Annual Target 2019/2020 | 2019/2020 1st Quarterly Performance. | | | | | Means of verification | Annual Budget 2019/2020 ('R000') | Expenditure. ('R000') |
|-------------|--------------------|-------------------------------|---|---|--|-------------------------|--------------------------------------|--------------------------------|-------------------------|-------------|---------------------|-----------------------|----------------------------------|-----------------------|
| | | | | | | | 1 st Quarter | 1 st Quarter Actual | Achieved/ Not Achieved. | Challenges. | Remedial Action | | | |
| | | | | | | | | | | | | | | |
| | | | | reported disaster cases. | | | | | | | | | | |
| S59 | Community Services | Disaster Management | To educate communities to respond adequately to disaster events | No. Disaster awareness campaigns and advisory forums held | 10 Disaster awareness campaigns conducted | 8 | 0 | N/A | N/A | N/A | N/A | N/A | N/A | N/A |
| S60 | Community Services | Sports promotion | To promote healthy lifestyle and social cohesion | No of Sports promotions held | 07 activities held | 7 | 2 | Achieved | None | None | Attendance register | R 800 | R 191 | |
| S61 | Community Services | Arts and culture promotion | To promote and sustain cultural heritage | No of Arts and culture promotions activities held | 6 Arts and culture activities held | 8 | 2 | Achieved | None | None | Attendance register | R 700 | R 0.00 | |
| S62 | Community Services | Traffic Management System | To enhance law enforcement | No of management System acquired | New indicator | 1 | 0 | N/A | N/A | N/A | N/A | N/A | N/A | |
| S63 | Community Services | Road safety. Traffic | To promote road safety | No of Road safety campaigns held | National and provincial road safety strategy | 4 | 1 | Achieved | None | None | Attendance register | R 100 | R 0.00 | |
| S64 | Community Services | Purchase of Traffic Equipment | To enhance law enforcement and revenue collection | No. of Traffic equipment purchased | New indicator | 08 | 0 | N/A | N/A | N/A | N/A | N/A | N/A | |

KPA 3: LOCAL ECONOMIC DEVELOPMENT (LED)

Strategic Objective: To create and manage an environment that will develop, stimulate and strengthen local economic growth

| Total Number of Quarterly targets. | Total Number of Achieved targets. | Number of Not Achieved targets. | Performance Percentage |
|------------------------------------|-----------------------------------|---------------------------------|------------------------|
| 01 | 01 | 0 | 100% |

| DP Ref No. | Directorate | Project | Measurable Objective | Key Performance Indicator | Baseline | Annual Target 2019/2020 | 2019/2020 1st Quarterly Performance. | | | Means of verification | Annual Budget 2019/2020 R'000' | Expenditure R'000' | |
|------------|-------------|--|---|--|----------|-------------------------|--------------------------------------|---------------------|------------------------|-----------------------|--------------------------------|--------------------|-------------|
| | | | | | | | 1st Quarter | 1st Quarter Actual. | Achieve/ Not Achieved. | | | | Challenges. |
| ED01 | EDP | LED forums | To improve access to economic opportunities | No of LED forums held | 4 | 4 | 1 | 1 | Achieved | None | None | R60 | R10 |
| ED02 | EDP | SMME support | To promote SMME growth, sustainability and job creation | Number of SMMEs supported | 15 | 7 | 0 | N/A | N/A | N/A | N/A | R 1 500 | N/A |
| ED03 | EDP | Review of Tourists guide pack (shago la moeng) | To promote Local tourism | No of feasibility study conducted | 0 | 1 | 0 | N/A | N/A | N/A | N/A | R0.0 | N/A |
| ED04 | EDP | Manufacturing industry analysis study. | To improve economic productivity in Manufacturing | No of manufacturing analysis study conducted | 0 | 1 | 0 | N/A | N/A | N/A | N/A | R0.00 | N/A |
| Total | | | | | | | | | | | R1 560 | R10 | |

KPA 4: FINANCIAL VIABILITY

Strategic objective: To provide sound and sustainable management of the financial affairs of Makhuduthamaga Local Municipality.

| Total Number of Quarterly targets. | Total Number of Achieved targets. | Number of Not Achieved targets. | Performance Percentage |
|------------------------------------|-----------------------------------|---------------------------------|------------------------|
| 13 | 10 | 3 | 77% |

| No. | Direct or Indirect | Project | Measurable Objective | Key Performance Indicators | Baseline | Annual Target 2019/2020 | 2019/2020 1st Quarterly Performance. | | | Achieve/Not Achieved. | Challenges | Remedial Action | Means of verification | Annual Budget. 2019/2020 R'000' | Expended. R'000' |
|------|--------------------|-------------------------|---|---|----------|-------------------------|--------------------------------------|---------------------|--------------|---|--|---|-------------------------|---------------------------------|------------------|
| | | | | | | | 1st Quarter | 1st Quarter Actual. | 1st Quarter | | | | | | |
| BT01 | BTO | Implementation on mSCOA | To enhance reporting. | No. of mSCOA financial system modules running live. | 9 | 9 | 9 | 9 | 9 | Not Achieved. | None | None | Approved Trial Balance | R 1 000 | R 77 |
| BT02 | BTO | Revenue management | To increase own revenue and reduced dependency on grants. | No. of Revenue Enhancement Strategies implemented. | 36 | 36 | 10 | 2 | Not achieved | No implementation by the user department. | User departments to start implementing or reporting challenges | Revenue enhancement strategies progress report. | R 500 | R 0.00 | |
| BT03 | BTO | Own Revenue collection. | To increase own revenue and reduced | No. of supplementary valuation rolls. | 1 | 1 | 0 | 0 | N/A | N/A | N/A | Attendance registers | R 300 | R 0.00 | |
| | | | | No. of customer awareness campaigns conducted. | 0 | 4 | 1 | 0 | N/A | Awareness to be done in the second quarter. | Property constraint during AFS preparatory works & Audit. | Appointed debtor collector. Public Works in a process | Approved Revenue report | R 1 600 | R 168 |

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2019/2020

| No. | Direct | Project | Measurable Objective | Key Performance Indicators | Baseline | Annual Target 2019/2020 | 2019/2020 1st Quarterly Performance. | | Achieve/Not Achieved. | Challenges | Remedial Action | Means of verification | Annual Budget. 2019/2020 R'000' | Expenditure. R'000' |
|------|--------|---|---|---|-------------|-------------------------|--------------------------------------|---------------------|-----------------------|-------------------------|--|------------------------------|---------------------------------|---------------------|
| | | | | | | | 1st Quarter | 1st Quarter Actual. | | | | | | |
| | | | dependence on grants | | | | | | | traffic fines not paid. | of registering all government properties | | | |
| BT04 | BTO | Procurement management activities. | To facilitate effective and efficient implementation of SDBIP. | No. of procurement plans approved. | 1 | 1 | 0 | 0 | N/A | N/A | N/A | N/A | N/A | N/A |
| BT05 | BTO | Financial Management capacity building. | To enhance human resource competency | No. of Interns on MFMA programme. No. of trainings attended by BTO staff. | 8 2 | 8 3 | 8 0 | 8 0 | Achieved N/A | None N/A | None N/A | Internship contracts. N/A | R1 152 N/A | R 345 N/A |
| BT06 | BTO | Budget and reporting. | To ensure Credible and compliant municipal budgeting and reporting. | No. of Financial systems maintained. No. of draft annual budgets tabled. Annual budgets approved, No. of adjustment budgets approved | 1 1 1 | 1 1 1 | 0 0 0 | 0 0 0 | N/A N/A N/A | N/A N/A N/A | N/A N/A N/A | N/A N/A N/A | N/A N/A N/A | N/A N/A N/A |
| | | | | No. of Reports submitted, | 12 | 12 | 3 | 3 | Achieved | None | None | Acknowledgement of receipts | R 0.00 | R 0.00 |

1st Quarter Report

2019/2020

| No. | Direct or/and | Project | Measurable Objective | Key Performance Indicators | Baseline | Annual Target 2019/2020 | 2019/2020 1 st Quarterly Performance. | | | | Challenges | Remedial Action | Means of verification | Annual Budget- 2019/2020 R'000' | Expenditure. R'000' |
|-------|---------------|------------------------------------|--|--|---|-------------------------|--|---------------------------------|------------------------|-------------------------------|--|--|------------------------------|---------------------------------|---------------------|
| | | | | | | | 1 st Quarter | 1 st Quarter Actual. | Achieve/ Not Achieved. | Time constraint during audit. | | | | | |
| BT107 | BTO | Expenditure Monitoring activities. | To ensure authorized expenditure and timeous payment of obligations. | No. of creditors payment period reconciliations report | 30 days | 30 days | 30 days | 30 days | 30 days | Achieved | None | None | Acknowledge ment of receipt. | R 0.00 | R 0.00 |
| BT108 | BTO | Asset management | To adequately manage all municipal assets. | No. of assets verification activities conducted | 8 | 8 | 2 | 2 | Achieved | Time constraint during audit. | Second verification to be completed in second week of October. | Signed asset verification reports. | R 0.00 | R 0.00 | |
| | | | | | 300 | 50 | 30 | 30 | Achieved | None | None | Completion certificates signed by HOD. | R 900 | R 461 | |
| | | | | | No. of municipal assets repaired or maintained. | | | | | | | | | | |
| BT112 | BTO | Unqualified AGSA audit opinion. | To improve AGSA audit opinion. | No. of furniture purchased | 400 | 400 | 0 | 0 | N/A | N/A | None | Insurance register. | R 900 | R 565 | |
| | | | | | No. of assets insured | 1445 | 1704 | 1704 | Achieved | None | None | N/A | N/A | N/A | N/A |
| Total | | | | | | | | | | | | | | | |

2019/2020

1st Quarter Report

5: Good governance and public participation

Strategic objective: To promote good governance, public participation, accountability, transparency, effectiveness and efficiency.

| Total Number of Quarterly targets. | | Total Number of Achieved targets. | Number of Not Achieved targets. | Performance Percentage |
|------------------------------------|----|-----------------------------------|---------------------------------|------------------------|
| 24 | 19 | 5 | 79% | |

| IDP Ref No. | Directorate | Project | Measurable Objective | Key Performance Indicator. | Baseline | Annual Target 2019/2020 | 2019/2020 1st Quarterly Performance. | | | | | | Means of verification | Annual Budget 2019/2020 ('R000') | Expenditure "R000" |
|-------------|----------------------------|-----------------------------|--|--|--|-------------------------|--------------------------------------|---------------------|-------------------------|--------------|------------------|---|-----------------------|----------------------------------|--------------------|
| | | | | | | | 1st Quarter | 1st Quarter Actual. | Achieve / Not Achieved. | Challeng es. | Remedi al Action | | | | |
| GG01 | Municipal Manager's Office | Risk management programmes. | To promote an effective risk management. | Number of Risk Assessments Conducted | 2018/2019 Approved IDP and SDBIP | 6 | 3 | 3 | Achieved | None | None | Assessment Reports | R 500 | R 0.00 | |
| | | | | Number of Anti-Fraud and corruption awareness activities conducted | Anti-fraud and corruption awareness | 1 | 0 | N/A | N/A | N/A | N/A | | | | |
| | | | | Number of Risk Management Trainings | Approved training policy | 1 | 0 | N/A | N/A | N/A | N/A | | | | |
| | | | | Number of quarterly reports submitted to audit committee Meetings | Terms of reference for risk management committee | 4 | 1 | 1 | Achieved | None | None | Approved risk management committee report | | | |

1st Quarter Report

2019/2020

| IDP Ref No. | Directorate | Project | Measurable Objective | Key Performance Indicator. | Baseline | Annual Target | 2019/2020 1 st Quarterly Performance. | | | | Means of verification | Annual Budget 2019/2020 ('R000') | Expenditure "R000" | |
|-------------|----------------------------|------------------------------------|--|---|---|---------------|--|---------------------------------|-------------------------|--|--------------------------------------|--|--------------------|-----------------|
| | | | | | | | 2019/2020 1 st Quarter | 1 st Quarter Actual. | Achieve / Not Achieved. | Challenges. | | | | Remedial Action |
| GG02 | Municipal Manager's Office | Internal Audit | To ensure the effectiveness of internal controls and governance processes. | Number of risk based internal audits reports. | 14 risk based audit projects completed in 2018/19 | 14 | 2 | 2 | Achieved | None | None | Risk Based Audit reports | R 2 700 | R195 |
| | | | | Number of performance information audits | Performance information report | 4 | 1 | 1 | Achieved | None | None | Performance information audit report | | |
| | | | | Number of professional development training, workshop and forum for internal audit personnel attended | No Baseline | 4 | 1 | 0 | Not Achieved | Under staffing and focus on AGSA audit | To be attended in the second Quarter | Attendance registers | | |
| | | | | Percentage of Ad hoc Audits conducted (Number of completed ad hoc audits/Total number of ad-hoc audits approved.) | 100% | 100% | 100% | 100% | Achieved | None | None | Ad-hoc reports | | |
| GG03 | Municipal Manager's Office | Audit Committee oversight reports. | To ensure effectiveness of sound financial management and governance structures. | No. of Oversight reports. | 4 Oversight reports | 4 | 1 | 1 | Achieved | None | None | Oversight reports and council resolution | R 800 | R139 |

| IDP Ref No. | Directorate | Project | Measurable Objective | Key Performance Indicator. | Baseline | Annual Target 2019/2020 | 2019/2020 1st Quarterly Performance. | | | Means of verification | Annual Budget 2019/2020 ('R000') | Expenditure 'R000' | | | |
|-------------|--------------------|--|---|--|---|-------------------------|--------------------------------------|---------------------|-------------------------|-----------------------|-------------------------------------|--------------------|---|-----------------|--------|
| | | | | | | | 1st Quarter | 1st Quarter Actual. | Achieve / Not Achieved. | | | | Challenges. | Remedial Action | |
| GG0 4 | Corporate Services | Conduct Bathopele build-up campaign | To bring services to the communities in collaboration with sector departments | Number of Bathopele a buildup Campaign conducted | 1 | 1 | 0 | N/A | N/A | N/A | N/A | N/A | | | |
| GG0 5 | Corporate Services | Implement Customer care services standards | To promote compliance with Bathopele principles | No. of customer care service standards workshop held | 1 | 2 | 1 | 0 | Not achieved | Lack of Capacity | Request assistance from the premier | R 0.00 | R 0.00 | | |
| | | | | | No. of Bathopele Committee meetings held | 3 | 12 | 3 | 3 | Achieved | None. | None | Invitations Attendance register& report | R 00 | R 0.00 |
| | | | | | No. of Bathopele community awareness campaign conducted | 0 | 4 | 1 | 1 | Achieved | None | None | Invitations Attendance register& report | R0.00 | R0.00 |
| GG0 6 | Corporate Services | Display Bathopele Service delivery charter | To promote compliance with Bathopele principles | No. of sites for service delivery charter displayed in all municipal | 0 | 12 | 3 | 0 | Achieved | None | None | R0.00 | R0.00 | | |
| | | | | | No. of complaints management reports developed | 8 | 12 | 0 | 0 | Achieved | None | None | Complaints register & report | R0.00 | R0.00 |

| IDP Ref No. | Directorate | Project | Measurable Objective | Key Performance Indicator. | Baseline | Annual Target | 2019/2020 1st Quarterly Performance. | | | | Means of verification | Annual Budget ('R000') | Expenditure e "R000" | |
|-------------|--------------------|---|---|---|-------------------------------|---------------|--------------------------------------|---------------------|--------------------------|--------------------|--|---|----------------------|------------------|
| | | | | | | | 2019/2020 1st Quarter | 1st Quarter Actual. | Achieve / Not Achieve d. | Challeng es. | | | | Remedi al Action |
| GG07 | Corporate Services | Develop municipal services excellent awards | To improve staff morale and performance | No. of municipal service excellent award model developed | 0 | 1 | 1 | 0 | Not achieved | Lack of capacity | Benchmark with the Office of the Premier | Service excellence model/pla n Council Resolution | R 0.00 | R 0.00 |
| GG08 | Corporate Services | Celebrate Africa service day | To bring services to the communities in collaboration with sector departments (Khayethu Deployment) | No. of sector department support during Africa service day celebration | 0 | 1 | 0 | N/A | N/A | N/A | N/A | N/A | N/A | N/A |
| GG09 | Corporate Services | Celebrate Public Service month | | No. of teams deployed to sector departments for support during Public Service month celebration | 0 | 1 | 0 | N/A | N/A | N/A | N/A | N/A | N/A | N/A |
| GG10 | Corporate Services | Multi media channels | To enhance public participation in the affairs of the municipality | SMS's communication send | No. of SMS communication send | 60 000 | 15 000 | 13400 | Not Achieved | Limited activities | To continue communicate more | SMS usage report | R 800 | R789 |

| IDP Ref No. | Directorate | Project | Measurable Objective | Key Performance Indicator. | Baseline | Annual Target 2019/2020 | 2019/2020 1 st Quarterly Performance. | | | | Means of verification | Annual Budget 2019/2020 ('R000') | Expenditure "R000" | |
|-------------|----------------------------|---------------|--|--|----------|-------------------------|--|---------------------------------|-------------------------|-------------|-----------------------|-----------------------------------|--------------------|-----------------|
| | | | | | | | 1 st Quarter | 1 st Quarter Actual. | Achieve / Not Achieved. | Challenges. | | | | Remedial Action |
| GG 11 | Municipal Manager's Office | Publications. | To ensure effective involvement and participation of all stakeholders. | Number of LENTSU Newsletter booklets published | 14000 | 5000 | 2500 | 2500 | Achieved | None | None | Hardcopies of documents published | R 5 650 | R2 330 |
| | | | | | 1500 | 1600 | 0 | N/A | N/A | N/A | | | | |
| | | | | | 6000 | 6000 | 0 | N/A | N/A | N/A | | | | |
| | | | | | 5250 | 2000 | 0 | N/A | N/A | N/A | | | | |
| | | | | Number of SOMA speech booklets published. | | | | | | | | | | |
| | | | | No. of 2020 branded Calendars published. | | | | | | | | | | |
| | | | | Number of SOMA speech booklets published. | | | | | | | | | | |
| | | | | Number of Budget speech Booklets published | 0 | 2000 | 0 | N/A | N/A | N/A | N/A | N/A | | N/A |

| IDP Ref No. | Directorate | Project | Measurable Objective | Key Performance Indicator. | Baseline | Annual Target 2019/2020 | 2019/2020 1 st Quarterly Performance. | | | | Means of verification | Annual Budget 2019/2020 ('R000') | Expenditure "R000" |
|-------------|----------------------------|---------------------------------|--|---|--|-------------------------|--|---------------------------------|--------------------------|--------------|-----------------------|----------------------------------|--------------------|
| | | | | | | | 1 st Quarter | 1 st Quarter Actual. | Achieve / Not Achieve d. | Challeng es. | | | |
| GG12 | Municipal Manager's Office | Branding of municipal assets. | To profile and promote Makhudhamega brand. | Number of municipal assets branded | Municipal assets | 14 | 0 | 0 | N/A | N/A | N/A | R 500 | R0 |
| GG13 | Speaker's Office | Capacity building of councilors | To ensure effective and efficient good governance. | Number of trainings conducted | 5 Workshops/ training | 5 | 2 | 2 | Achieve d | None | None | R 1 300 | R87 |
| GG14 | Speakers Office | Speakers Outreach events | To fulfill public participation and deepening participatory democracy. | Number of Speakers outreach events conducted. | Public participation framework | 5 | 1 | 1 | Achieve d | None | None | R 1010 | R 30 |
| GG15 | Speakers Office | Council meetings | To Fulfill legislative mandate | Number of ordinary Council meetings held. | Approved one year master plan in place | 4 | 1 | 1 | Achieve d | None | None | R 485 | R 84 |
| | | | | Number of special council meetings held | | 12 | 1 | 1 | Achieve d | None | None | | |

| IDP Ref No. | Directorate | Project | Measurable Objective | Key Performance Indicator. | Baseline | Annual Target 2019/2020 | 2019/2020 1st Quarterly Performance. | | | | | | Means of Verification | Annual Budget 2019/2020 ('R000') | Expenditure "R000" |
|-------------|---------------------|-------------------------------|--|--|--|-------------------------|--------------------------------------|---------------------|-------------------------|-------------|-----------------|---------------------|-----------------------|----------------------------------|--------------------|
| | | | | | | | 1st Quarter | 1st Quarter Actual. | Achieve / Not Achieved. | Challenges. | Remedial Action | Attendance Register | | | |
| GG16 | Chief Whip's Office | Whipery meetings | To enhance public participation | Number of meetings. | 3 meetings held | 4 | 1 | 1 | Achieved | None | None | Attendance Register | R 105 | R 0 | |
| GG17 | Mayor's Office | Mayoral Outreach events | To Fulfill public participation and deepening democracy. | Number of Outreach event held. | 8 mayoral outreach conducted | 10 | 3 | 3 | Achieved | None | None | Attendance register | R 3 159 | R 175 | |
| GG18 | Mayor's Office | Special Programmes management | To enhance public participation in special programmes. | Number of special programmes conducted. | 14 Special programme activities held in the previous financial year. | 20 | 5 | 5 | Achieved | None | None | Attendance register | R 4 522 | R 2 139 | |
| GG19 | Mayor's Office | HIV/AIDS awareness campaigns | To create HIV/AIDS awareness to Makhuduthamaga residents | Number of HIV/AIDS awareness campaigns conducted | 10 HIV/AIDS activities conducted in the previous financial year. | 5 | 2 | 2 | Achieved | None | None | Attendance Register | R 300 | R 0 | |
| Total | | | | | | | | | | | | | | R 5 965 | |

KPA 6: MUNICIPAL TRANSFORMATION AND ORGANISATIONAL DEVELOPMENT

Strategic objective: Improve Internal and External operation of the municipality and its stakeholders

| Total Number of Quarterly targets. | | Total Number of Achieved targets. | Number of Not Achieved targets. | Performance Percentage |
|------------------------------------|--|-----------------------------------|---------------------------------|------------------------|
| 24 | | 8 | | 75% |
| 32 | | | | |

| DP Ref No. | Directorate | Project | Measurable Objective | Key Performance Indicator. | Baseline | Annual Target 2019/20 | 2019/2020 1st Quarterly Performance. | | | | | | Means of verification | Annual Budget 2019/2020 ('R000') | Expenditure ('R000') |
|------------|-------------|----------------------------------|--|---|-------------------------------|-----------------------|--------------------------------------|---------------------|--------------------------|--|--|---------------------------------------|-----------------------|----------------------------------|----------------------|
| | | | | | | | 1st Quarter | 1st Quarter Actual. | Achieve / Not Achieve d. | Challenges. | Remedial Action | ion | | | |
| AT0D0 | MM's Office | 2020/2021 IDP review Activities. | To improve governance and deepen community involvement in the affairs of the municipality. | Number of IDP plans approved. | Approved 2019/2020 IDP/Budget | 2 | 1 | 1 | Achieved | None | None | Process plan, and council resolutions | R 0.00 | R 0.00 | |
| | | | | Number of IDP process implementation reports. | 12 reports | 12 | 3 | 3 | Not achieved | Only 10 out of 31 wards submitted ward base needs analysis | Continuous engagement of ward councilors | Reports | R 0.00 | R 0.00 | |
| | | | | Number of draft 2020/2021 IDP tabled | 1 | 1 | 0 | N/A | N/A | N/A | N/A | N/A | N/A | N/A | |
| | | | | Number of IDP approved. | 1 | 1 | 0 | N/A | N/A | N/A | N/A | N/A | N/A | N/A | |

| IDP Ref No. | Directorate | Project | Measurable Objective | Key Performance Indicator. | Baseline | Annual Target 2019/20 | 2019/2020 1st Quarterly Performance. | | | | Means of verification | Annual Budget 2019/2020 ('R000') | Expenditure. ('R000') |
|-------------|-------------|------------------------|--|--|------------------------------------|-----------------------|--------------------------------------|---------------------|--------------------------|--------------------------------|-----------------------|----------------------------------|-----------------------|
| | | | | | | | 1st Quarter | 1st Quarter Actual. | Achieve / Not Achieve d. | Challenges. | | | |
| | | | | No of IDP document printed | 5000 | 2 500 | 2 500 | 1000 | Not achieved | Over targetted (poor planning) | Target adjustment | R 500 | R0.00 |
| VTOD02 | MM's Office | Performance Management | To Improve municipal performance and service delivery. | Number of SDBIPs approved. | Approved IDP and Budget 2018//2019 | 2 | 0 | N/A | N/A | N/A | N/A | N/A | N/A |
| | | | | Number of PMS quarterly reports. | Approved PMS framework | 4 | 1 | 1 | Achieved | None | None | R0.00 | R 0.00 |
| | | | | Number of appointed Senior Managers performance agreements signed. | Approved PMS framework | 6 | 6 | 6 | Achieved | None | None | R0.00 | R 0.00 |
| | | | | Number of Mid-Year Performance and Budget implementation reports | Approved SDBIP2017/18 | 1 | 0 | N/A | N/A | N/A | N/A | N/A | N/A |
| | | | | Number of B2B reports (monthly and quarterly) | 16 | 16 | 4 | 4 | Achieved | None | None | R0.00 | R 0.00 |

| IDP Ref No. | Directorate | Project | Measurable Objective | Key Performance Indicator. | Baseline | Annual Target 2019/20 | 2019/2020 1 st Quarterly Performance. | | | | | | Means of verification | Annual Budget 2019/2020 ('R000') | Expenditure ('R000') |
|-------------|--------------------|--|--|---|----------|-----------------------|--|---------------------------------|--------------------------|---------------|----------------------------------|---|-----------------------|----------------------------------|----------------------|
| | | | | | | | 1 st Quarter | 1 st Quarter Actual. | Achieve / Not Achieve d. | Challenges. | Remedial Action | | | | |
| | | | | Number of Performance management Frameworks approved. | 1 | 1 | 0 | N/A | N/A | N/A | N/A | N/A | N/A | N/A | N/A |
| | | | | Number of Senior Managers performance assessments conducted | 2 | 2 | 0 | N/A | N/A | N/A | N/A | N/A | N/A | N/A | N/A |
| | | | | No of annual reports compiled | 1 | 1 | 0 | N/A | N/A | N/A | N/A | N/A | N/A | N/A | N/A |
| | | | | No of oversight reports submitted | 1 | 1 | 0 | N/A | N/A | N/A | N/A | N/A | N/A | N/A | N/A |
| | | | | No of Annual documents printed | 5000 | 2 500 | 0 | N/A | N/A | N/A | N/A | N/A | N/A | N/A | N/A |
| MTOD 03 | Corporate Services | Conduct Medical surveillance for employees. | To Ensure health and safety of employees. | No. of Medical surveillance conducted. | 2 | 2 | 1 | 0 | Not Achieved | Poor planning | Service provided for appointment | Medical surveillance annual plan & report | R0.00 | R0.00 | |
| MTOD 04 | Corporate Services | Procure protective equipment (PPE) for employees | To personal protection in hazardous working environment. | No. of personnel provided with PPE | 12 | 20 | 0 | N/A | N/A | N/A | N/A | N/A | | | |

| IDP Ref No. | Directorate | Project | Measurable Objective | Key Performance Indicator. | Baseline | Annual Target 2019/20 | 2019/2020 1st Quarterly Performance. | | | | | | Means of verification | Annual Budget 2019/2020 ('R000') | Expenditure ('R000') |
|-------------|--------------------|--|--|---|---|-----------------------|--------------------------------------|---------------------|-------------------------|--------------------------------------|-----------------|--|-----------------------|----------------------------------|----------------------|
| | | | | | | | 1st Quarter | 1st Quarter Actual. | Achieve / Not Achieved. | Challenges. | Remedial Action | | | | |
| MTOD 05 | Corporate Services | Conduct health Risk Assessment | To ensure safety of employees and clients | No. of Health risk assessments conducted. | 12 | 12 | 3 | 03 | Achieved | None | None | Health risk assessments plans & reports | | | |
| MTOD 06 | | Monitor compliance of municipal construction projects in line with OHS Act | To ensure compliance of municipal construction with Construction regulations | No. of reports generated | 0 | 12 | 3 | 1 | Not Achieved | Notice of construction not received. | Liaise with PMU | Request letters & Reports (construction | | | |
| MTOD 07 | Corporate Services | Coordinate Employees wellness event | To promote healthy lifestyle for employees | To promote a healthy lifestyle for employees. | No. of Employee Wellness events coordinated | 4 | 1 | 2 | Achieved | None | None | Invitations Attendance register & report | | | |
| MTOD 08 | Corporate Services | Promote municipal employees sports | To promote healthy lifestyle | To Promote social interaction and team building of staff members. | No. of Employees sports tournaments held. | 6 | 1 | 1 | Achieved | None | None | Invitations Attendance register & report | | | |
| MTOD 09 | Corporate Services | Comply with COVID Act. | To ensure compliance with COVID Act | No. of COVIDA reports submitted. | 1 | 1 | 0 | N/A | N/A | N/A | N/A | N/A | N/A | N/A | |
| MTOD 10 | Corporate Services | Review and Implement WSP and ATR | To provide skilled and capable workforce to | No. of WSP/ATR developed and implemented | 1 | 1 | 0 | N/A | N/A | N/A | N/A | N/A | N/A | N/A | |

| IDP Ref No. | Directorate | Project | Measurable Objective | Key Performance Indicator. | Baseline | Annual Target 2019/20 | 2019/2020 1st Quarterly Performance. | | | | | | Means of verification | Annual Budget 2019/2020 ('R000') | Expenditure ('R000') |
|-------------|--------------------|---|---|--|----------------------|-----------------------|--------------------------------------|------------------------|-------------------------|-------------|-----------------|---|-----------------------|----------------------------------|----------------------|
| | | | | | | | 1st Quarter | 1st Quarter Actual. | Achieve / Not Achieved. | Challenges. | Remedial Action | | | | |
| | | | support service delivery | and submitted to LGseta | | | | | | | | | | | |
| | | | | No. of training development projects (discretionary grant) implemented | 7 | 20 | 0 | N/A | N/A | N/A | N/A | N/A | N/A | N/A | N/A |
| | | | | No. of skills audit questionnaire completed | 52 | 149 | 0 | N/A | N/A | N/A | N/A | N/A | N/A | N/A | N/A |
| | | | | No. of orientation & induction programs conducted | 0 | 4 | 1 | 1 | Achieved | None | None | Invitations attendan ce register & report | R0.00 | R0.00 | |
| MTOD 11 | Corporate Services | Award and manage external bursary fund. | To provide academic support to needy students for higher education. | No. of students funded (new intake) | 62 students studying | 10 | 0 | N/A | N/A | N/A | N/A | N/A | N/A | N/A | N/A |
| | | | | No. of Bursary committees appointed. | 0 | 1 | 1 | Ad-Committee appointed | Achieved | None | None | Advert Appointm ent Letters | R 0.00 | R0.00 | |
| | | | | No. of Bursary Committee meetings held. | 3 | 3 | 0 | N/A | N/A | N/A | N/A | N/A | N/A | N/A | N/A |

| IDP Ref No. | Directorate | Project | Measurable Objective | Key Performance Indicator. | Baseline | Annual Target 2019/20 | 2019/2020 1st Quarterly Performance. | | | | | | Means of verification | Annual Budget 2019/2020 ('R000') | Expenditure ('R000') |
|-------------|--------------------|--|---|---|----------|-----------------------|--------------------------------------|---------------------|-------------------------|-------------|-----------------|------------------------|-----------------------|----------------------------------|----------------------|
| | | | | | | | 1st Quarter | 1st Quarter Actual. | Achieve / Not Achieved. | Challenges. | Remedial Action | | | | |
| MTOD 12 | Corporate Services | Provide Internal bursary to employees | To provide academic support to internal staff | No. of staff members supported with bursaries | 0 | 6 | 0 | N/A | N/A | N/A | N/A | N/A | N/A | N/A | N/A |
| MTOD 13 | Corporate Services | Review of municipal organisational structure | To ensure organisational structure that matches with IDP for service delivery. | No. of municipal organisational structure reviewed. | 0 | 1 | 0 | N/A | N/A | N/A | N/A | N/A | N/A | N/A | N/A |
| MTOD 14 | Corporate Services | Implement Human Resource policies | To ensure compliance with the approved HR policies | No. of leave reports submitted | 0 | 4 | 1 | 1 | Achieved | None | None | Leave Report | R 00 | R 00 | |
| | | | | No. of recruitment reports submitted | 0 | 4 | 1 | 1 | Achieved | None | None | Recruitment Report | R 00 | R 00 | |
| MTOD 15 | Corporate Services | Appoint service provider for sign language | To effectively consult and interact with people leaving with hearing impairment | No. of time management reports submitted | 0 | 4 | 1 | 1 | Achieved | None | None | Time Management Report | R 0.00 | R 0.00 | |
| | | | | No. of service provider appointed for sign language | 0 | 1 | 0 | N/A | N/A | N/A | N/A | N/A | N/A | N/A | |
| MTOD 16 | Corporate Services | Achieve Employment Equity Plan targets | To promote workplace equity and compliance with | No. of quarterly EEP reports submitted | 0 | 4 | 1 | 1 | Achieved | None | None | EE Plan reports | R0.00 | R0.00 | |

| IDP Ref No. | Directorate | Project | Measurable Objective | Key Performance Indicator. | Baseline | Annual Target 2019/2020 | 2019/2020 1 st Quarterly Performance. | | | | | | Means of verification | Annual Budget 2019/2020 ('R000') | Expenditure ('R000') |
|-------------|--------------------|---|--|--|----------|-------------------------|--|---------------------------------|-------------------------|-------------|----------------------------------|---|-----------------------|----------------------------------|----------------------|
| | | | | | | | 1 st Quarter | 1 st Quarter Actual. | Achieve / Not Achieved. | Challenges. | Remedial Action | | | | |
| | Services | | EE Act. | No. of EE plan reports submitted to Dol | 1 | 1 | 0 | N/A | N/A | N/A | N/A | N/A | N/A | N/A | N/A |
| MTOD 17 | Corporate Services | Implement Human Resource strategy | To maintain the right skills and competencies | No. of PMS assessments for all Managers done | 0 | 2 | 0 | N/A | N/A | N/A | N/A | N/A | N/A | N/A | N/A |
| MTOD 18 | Corporate Services | Coordinate SAQA verification of all staff members | To ensure proper placement within the municipal organisational structure | No. of SAQA verification reports done | 0 | 160 | 50 | 0 | Not achieved | Staffing | Increase staff | Requests letters SAQA results | R 220 | R0.00 | |
| MTOD 19 | Corporate Services | Hold Local Labour Forum (LLF) meetings | To ensure sound labour relations and promote workplace harmony | No. of LLF meetings held- LLF | 12 | 12 | 3 | 3 | Achieved | None | None | Invitations Attendance register& report | R 00 | R 00 | |
| | | | | No. of workshops held. (code of conduct) | 2 | 2 | 1 | 0 | Not achieved | Staffing | Appoint Labour Relations Officer | Invitations Attendance register& report | R 00 | R 00 | |
| | | | | No. of workshops held (LR) | 0 | 2 | 1 | 0 | Not achieved | Staffing | Appoint Labour Relations Officer | Invitations Attendance register& report | R 00 | R 00 | |

| IDP Ref No. | Directorate | Project | Measurable Objective | Key Performance Indicator. | Baseline | Annual Target 2019/20 | 2019/2020 1st Quarterly Performance. | | | | | | Means of Verification | Annual Budget 2019/2020 ('R000') | Expenditure ('R000') |
|-------------|--------------------|--|--|--|----------|-----------------------|--------------------------------------|---------------------|-------------------------|-------------|-----------------|--|--|----------------------------------|----------------------|
| | | | | | | | 1st Quarter | 1st Quarter Actual. | Achieve / Not Achieved. | Challenges. | Remedial Action | | | | |
| MTOD 20 | Corporate Services | Conduct Legal compliance workshop for employees. | To promote legislative awareness for all employees. | No. of Legal compliance workshops for employees conducted. | 2 | 2 | 1 | 1 | Achieved | None | None | None | Invitations Attendance register & report | R 00 | R 00 |
| MTOD 21 | Corporate Services | Draft Municipal contracts. | To regulate the relationship and performance between municipality and service providers. | Percentage (%) of developed SLA/ contracts signed | 1 | 100% | 100% | 100% | Achieved | None | None | Updated SLA register & copies of signed SLA/38 Contract (signature pages only) | R 0.00 | R 0.00 | |
| MTOD 22 | Corporate Services | Compile and monitor legislative compliance database/register | To ensure proper legal compliance by all departments | No. of legal compliance database/register developed | 0 | 1 | 1 | 1 | Achieved | None | None | Legal Database / register | R 0.00 | R 0.00 | |
| MTOD 23 | Corporate Services | Conduct contract management workshops | | No. of contract management workshops held | 1 | 2 | 0 | N/A | N/A | N/A | N/A | N/A | | N/A | N/A |
| MTOD 24 | Corporate Services | Hold Contract management meeting | | No. of contract management / by-law meetings held | 0 | 4 | 1 | 2 | Achieved | None | None | Invitations Attendance register & report | R 0.00 | R 0.00 | |

| IDP Ref No. | Directorate | Project | Measurable Objective | Key Performance Indicator. | Baseline | Annual Target 2019/20 | 2019/2020 1st Quarterly Performance. | | | | | | Means of verification | Annual Budget 2019/2020 ('R000') | Expenditure. ('R000') |
|-------------|--------------------|---|--|--|----------|-----------------------|--------------------------------------|---------------------|-------------------------|---|---|--|-------------------------------|----------------------------------|-----------------------|
| | | | | | | | 1st Quarter | 1st Quarter Actual. | Achieve / Not Achieved. | Challenges. | Remedial Action | | | | |
| MTOD 25 | Corporate Services | Manage municipal litigation cases | To ensure that the Municipality receives proper legal outcome. | % of Litigations managed | 100% | 100% | 100% | 100% | 1 | Achieved | None | None | Legal case management reports | R 1 200 | R0.00 |
| MTOD 26 | Corporate Services | Implement ICT governance programs | To strengthen municipal IT governance | No. of ICT steering Committee meetings held. | 0 | 4 | 1 | 1 | Achieved | None | None | Invitations Attendance register & report | R 0 00 | R0.00 | |
| MTOD 27 | Corporate Services | Implement ICT information (intranet) programs | To improve internal information flow | No. of sites intranet installed | 0 | 1 | 0 | N/A | N/A | N/A | N/A | N/A | N/A | N/A | N/A |
| MTOD 21 | Corporate Services | Implement ICT processes (COBIT) programs | To comply with ICT legislation | No. of policies reviewed | 0 | 6 | 0 | N/A | N/A | N/A | N/A | N/A | N/A | N/A | N/A |
| MTOD 22 | Corporate Services | Implement ICT applications (ICT assets) programs Software licensing | To ensure effective management and usage of municipal ICT systems and infrastructure | No. of software licenses renewed | 8 | 8 | 6 | 3 | Not Achieved | Microsoft only allows renewal from 1 st Oct 19 | Renew by the 10 th of Oct 2019 | ICT maintenance plan & Software License certificates | R 2000 | R1 870 | |
| MTOD | Corporate Services | ICT hardware | | No. of hardware assets procured | 53 | 25 | 25 | 45 | Achieved | None | None | ICT procurement plan & installation certificate | R 1 100 | R936 | |

| IDP Ref No. | Directorate | Project | Measurable Objective | Key Performance Indicator. | Baseline | Annual Target 2019/20 | 2019/2020 1st Quarterly Performance. | | | | | Means of verification | Annual Budget 2019/2020 ('R000') | Expenditure ('R000') |
|-------------|--------------------|--|--|--|----------|-----------------------|--------------------------------------|---------------------|-------------------------|-------------|-----------------|---|----------------------------------|----------------------|
| | | | | | | | 1st Quarter | 1st Quarter Actual. | Achieve / Not Achieved. | Challenges. | Remedial Action | | | |
| MTOD 23 | Corporate Services | ICT technology | To provide proper information management systems | No. of municipal information management systems (APPs) installed | 0 | 1 | 0 | N/A | N/A | N/A | N/A | N/A | N/A | N/A |
| MTOD 24 | Corporate Services | Implement File plan | To improve municipal records management and to preserve institutional memory | No. of workshops conducted | 3 | 2 | 0 | N/A | N/A | N/A | N/A | N/A | N/A | N/A |
| MTOD 25 | Corporate Services | Implement records management policy & procedure manual | | No. of records management audits done (Registry) | 0 | 4 | 1 | 1 | Achieved | None | None | Annual audit plan & reports | R 0.00 | R 0.00 |
| | | | | No. of records disposals | 0 | 1 | 0 | N/A | N/A | N/A | N/A | N/A | N/A | N/A |
| MTOD 26 | Corporate Services | Develop municipal master plan | To improve municipal compliance with national, provincial and local events | No. of municipal master plan developed | 0 | 1 | 1 | 1 | Achieved | None | None | Signed master plan & Council resolution | R 0.00 | R 0.00 |

| IDP Ref No. | Directorate | Project | Measurable Objective | Key Performance Indicator. | Baseline | Annual Target 2019/20 | 2019/2020 1st Quarterly Performance. | | | | | Means of verification | Annual Budget 2019/2020 ('R000') | Expenditure. ('R000') |
|--------------|-------------|---------|----------------------|---|----------|-----------------------|--------------------------------------|---------------------|-------------------------|-------------|-----------------|--|----------------------------------|-----------------------|
| | | | | | | | 1st Quarter | 1st Quarter Actual. | Achieve / Not Achieved. | Challenges. | Remedial Action | | | |
| | | | | % of projects per the municipal master plan conducted | 0 | 100% | 100% | 100% | Achieved | None | None | Quarterly report & Council Resolution for adoption of the plan | R 00 | R 00 |
| Total | | | | | | | | | | | | | | R 2 806 |

CONTRACT
MANAGEMENT
SERVICE PROVIDERS STRATEGIC PERFORMANCE AS AT 30 SEPTEMBER 2019

Section 116(2)

- a) Service provider means a person or institution or any combination of persons and institutions which provide a municipal service;
- b) of the Municipal Finance Management Act (MFMA) states that "The Accounting officer of a Municipality or Municipal Entity must- monitor on a monthly basis the performance of the contractor under the contract or agreement"
- c) Regularly report to the council of the Municipality or the board of directors of the entity as may be appropriate, on the management of the contract or agreement and the performance of the contractor.

The table below indicates service providers utilised according to functional areas:

Municipal Manager

| Description of service Rendered | Term Of Contract | Performance Areas | Performance Rating | Performance comment | corrective measure |
|------------------------------------|------------------|---|--------------------|---------------------|--------------------|
| Marumong Developers | 3 Years | Provision of SMS line Data bundles for a period of Three (03) years. | Good | Good | N/A |
| CorpMD Consulting (Pty) Ltd | 3 Years | Provision of Internal Audit Services for a period of Three (03) years. | Good | Good | N/A |
| Bohlabatsatsi Trading and Projects | 3 Years | Provision of publication and printing services for a period of three (03) years | Good | Good | N/A |

Corporate Services

| Description of service Rendered | Term Of Contract | Performance Areas | Performance Rating | Performance comment | corrective measure |
|---|------------------|--|--------------------|---------------------|--------------------|
| Telkom SA | 3 Years | Provision of Telephone Services | Good | Good | N/A |
| Phutitau Investments | 3 Years | Provision for travel agency for a period of three(03) years | Good | Good | N/A |
| Makgahlela Mashaba Attorney | 3 Years | Provision for Legal Services on defending or instituting civil actions institute by or against the Municipality in both magistrate's court and high court for a period of three (03) years | Good | Good | N/A |
| Ratale Mashifane Attorneys | 3 Years | Provision of legal services on labour law litigation for a period of three(03) years | Good | Good | N/A |
| Pheladichone Maintenance and general supplies | 3 Years | Supply and delivery of blankets for a period of three (03) years | Good | Good | N/A |
| Cornerstone Enterprise System (Pty) Ltd | 3 Years | Purchase and installation of ICT service Desk with maintenance support for Three (03) years. | Good | Good | N/A |
| Denunice Trading (Pty) | 3 Years | Supply and Installation of CCTV Cameras and Maintenance of Three (03) years | Good | Good | N/A |

| | | | | | | |
|--|---------|--|------|------|-----|--|
| Ltd | | | | | | |
| Anaka Group (Pty) Ltd | 3 Years | Provision for Leasing of Photocopy Machines for a period of Three (03) Years. | Good | Good | N/A | |
| PMH IT Management | 3 Years | Provision of Maintenance and Support of ICT Systems and Infrastructure for a period of Three (03) Years. | Good | Good | N/A | |
| Ngwanatsela Tlou Ya Maepa Trading And Projects | 3 Years | Supply, delivery and Installation of ICT Equipments for a period of Three (03) Years. | Good | Good | N/A | |

Budget and Treasury

| Description of service Rendered | Term Of Contract | Performance Areas | Performance Rating | Performance comment | Corrective Measure |
|-----------------------------------|------------------|---------------------------------------|--------------------|---------------------|--------------------|
| Landdata | 4 Years | Provision of Valuation | Good | Good | N/A |
| Fidelity Cash Solutions pty (ltd) | 3 Years | Provision of Cash Collection Services | Good | Good | N/A |

| | | | | | |
|---------------------------------|---------|---|------|------|-----|
| ABS A Bank | 5 Years | Provision of Banking services | Good | Good | N/A |
| Sussitu Trading PTY LTD | 3 Years | Supply and delivery of motor grader Once off contract | Good | Good | N/A |
| LLMS Projects (Pty) Ltd | 3 Years | Supply and delivery of stationery for a period of Three (03) years. | Good | Good | N/A |
| Mogwape Business Enterprise | 3 Years | Provision of cleaning services | Good | Good | N/A |
| Camelsa Consulting Group | 3 Years | Provision of Mscoa System | Good | Good | N/A |
| Todipjane Transport and trading | 3 Years | Maintenance of Air conditioners for a period of three(03) years | Good | Good | N/A |
| Kunene Makopo Risk Solutions | 3 Years | Provision of Insurance services for a period of three(03) years | Good | Good | N/A |
| Bravospan 90 CC | 3 Years | Provision of Security Services and access control services for a period of three (03) years | Good | Good | N/A |
| Maximum Profit Recovery | 3 Years | Provision of Vat Recovery on Behalf of Makhuduthamaga Local Municipality for a period of 36 | Good | Good | N/A |

| | | | | |
|-----------|--------|--|--|--|
| (Pty) Ltd | Months | | | |
|-----------|--------|--|--|--|

Community Services

| Description of service Rendered | Term Of Contract | Performance Areas | Performance Rating | Performance comment | corrective measure |
|---|------------------|---|--------------------|---------------------|--------------------|
| Kgwadi Ya Madiba General Trading and Projects | 3 Years | Maintenance of Madibong Landfill Site for 3 Years | Good | Good | N/A |
| Kareen Harposh | 3 Years | Calibration, Maintenance and training of pro-laser speed detection camera for a period of three (03) years | Good | Good | N/A |
| Maseke-Shatadi (Pty) Ltd | 3 Years | Supply, training and calibration of dagger alcohol test and alcohol breathalyzer for a period of three (03) years | Good | Good | N/A |
| Mosuwangeng | 3 Years | Supply and delivery of traffic uniform for a | Poor | Poor | N/A |

| | | | | | | |
|------------------------------------|---------|--|------|------|-----|--|
| Tau Suppliers & Projects (Pty) Ltd | | period of three (03) years | | | | |
| Renoflwa Property Developers | 3 Years | Supply and delivery of different types of plastic bags for 3 years | Good | Good | N/A | |

Infrastructure Services

| Description of service Rendered | Term Of Contract | Performance Areas | Performance Rating | Performance comment | corrective measure |
|---|------------------|--|--------------------|---------------------|--------------------|
| Capotex Trading Enterprise | 3 Years | Repairs and Maintenance of all municipal electrical infrastructure | Good | Good | N/A |
| Kgwadi Ya Madiba General Trading and Projects | 3 Years | Repairs and Maintenance of Roads and Stormwater | Good | Good | N/A |
| Tshwane Engineering | 3 Years | Repairs and Maintenance of all municipal Building Infrastructure | Good | Good | N/A |

Economic Development and Planning

| Description of service Rendered | Term Of Contract | Performance Areas | Performance Rating | Performance comment | corrective measure |
|-----------------------------------|------------------|--|--------------------|---------------------|--------------------|
| Matele and Associates consultants | 3 Years | Provision of town planning for a period of three(03) years | Good | Good | N/A |
| Vaxumi Consulting | 3 Years | Provision of Spatial planning for a period of three(03) years | Good | Good | N/A |
| Pfukani-Kuisile Consulting | 3 Years | Provision of Land use management for a period of three(03) years | Good | Good | N/A |

SIGNATURES

Rampedi MN

Municipal Manager's Signature: Date: 29/10/2019

Cllr Maitula B.M

Mayor's Signature: Date: 29/10/2019